Inclusive Courseware

Textbook affordability and delivery
Building a Launch Team for Inclusive Access

Team Members from the following departments should participate in the implementation:

- Bookstore
- Bookstore Client
- Bursar
- Enrollment Management
- Faculty Senate
- Financial Aid
- IT & LMS Administrator
- Office of Marketing
- Provost
- RaiderConnect
- Registrar
- Student Government
WSU Timeline

• Spring 2017
  – SGA resolution
  – Faculty Senate charges summer working group

• Fall 2017
  – Senate accepts recommendations for:
    • Inclusive Access
    • Auto-adopt policy
    • Supporting textbook sales tax exemption
    • Encouraging use of Open Education Resources

• Spring 2018
  – Inclusive Access Pilot [9 courses, 24 sections, 1029 students, $102k cost reduction]

• Fall 2018
  – Inclusive Access Encouraged [40 courses, 120 sections, 6105 students, $675k cost reduction]
Immediate Benefits

- **Student**
  - First day access from 51% to ~100% [success, convenience]
  - Opt-out available [convenience, compliance]
  - ~75% reduction of new textbook costs [cost]

- **Faculty**
  - Maintain complete authority for materials selection [Academic Freedom]
  - Students are ready on the first day [success]
  - Auto adoption deadline [convenience, compliance]

- **Institution**
  - Student success/affordability initiatives [success, access]
  - Auto adoption deadline [compliance]

- **Publisher**
  - Sell through [motivates discount]
Potential Benefits

• Wright State
  – At scale for Inclusive Access, every course for which it is appropriate can take advantage [expected student savings ~$2M per term]
  – Increased student progression/success

• State
  – Ohio Faculty Council resolved support for the same four initiatives [Fall 2017]
  – Roadblocks have been identified/cleared, increasing ease of adoption
  – 100% implementation across all 4-year and 2-year institutions maximum benefit up to ~$300M annually.
WRIGHT STATE UNIVERSITY

INCLUSIVE COURSEWARE
NEW SPRING 2018!

SAVE MONEY ON TEXTBOOKS!
9 COURSES SPRING SEMESTER.
Process

• Establish a defined, centralized approval process
• List of participating course sections identified on an excel spreadsheet with fee and detail code
• Separate detail code used to identify “Course Inclusive Courseware”
• Course section fee added in SSADETL
Banner Detail Code Setup
Banner Setup (SSADETL)

<table>
<thead>
<tr>
<th>Level</th>
<th>Detail Code</th>
<th>Description</th>
<th>Amount</th>
<th>Fee Type</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3040</td>
<td>BIO 1120 Inclusive CourseWare</td>
<td>66.05</td>
<td>FLAT</td>
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</tbody>
</table>

**Student Curriculum Rules**

<table>
<thead>
<tr>
<th>Level</th>
<th>Campus</th>
<th>College</th>
<th>Degree</th>
<th>Program</th>
<th>Field of Study Type</th>
<th>Field of Study Code</th>
<th>Department</th>
<th>Admission Term</th>
<th>Curricula Rate</th>
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1 of 1 Per Page
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Opt-out

• Required by US Dept. of Education
• Quick implementation – chose to start with use of an opt-out form that is submitted to our One Stop Service Center (Raider Connect)
• Low utilization
Opt-out Form

http://www.wright.edu/raiderconnect/forms-and-resources

Inclusive Courseware Fee Opt-Out Form

Student Name: ___________________________ UID: U00

In an effort to protect students and to ensure their best interest, the US Department of Education published 34CFR 668.161-167 that requires Wright State University to provide students the ability to opt-out of course fees associated with books and online access to course materials. This form provides you the ability to opt-out of Inclusive Courseware Fees for books and online access to course materials.

Complete the information below and return this form to RaiderConnect. Your student account will be adjusted for only the Inclusive Courseware Fees that you choose to opt-out. This form must be submitted to RaiderConnect before the end of the 100% refund period. Deadlines are published here: http://www.wright.edu/raiderconnect/academic-calendar

Please print.

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Number</th>
<th>Section Number</th>
<th>Course Name</th>
<th>Courseware Fee Amount</th>
<th>Confirmation of Opt-Out (check box)</th>
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Cognos Report Elements

- Detail Code
- Detail Description
- ID
- Name
- Academic Period
- Registration Status Description
- Registration Status
- Date
- Course Reference Number
- Course Identification
- **High School (CCP)**
- Course Section Number
- Amount ($)
- Balance ($)
- **Athlete ($)**
- Totals for Each Course
Cautions and Lessons Learned

- Have a centralized approval process
- Course sections added “late”
- New process outside of the normal schedule production
- Adjusted fee approval process to manage “list” of section fees instead of normal individual course fees
- If rolling schedule, review process to remove fees not on the list
- Tax included…we preferred whole numbers 😊
- Timing – what is the cutoff to add fees to your schedule
- Promote benefits of program across multiple channels
“Inclusive Courseware has made doing homework a breeze. I don’t have to worry about getting the right materials for my class or having four different tabs open at once. The book and the homework is all lumped together and easy to work with!”
Shelby, WSU Senior

“The course fee that was instituted this year resulted in every student having access to the Connect portion of the course …. it saved students a lot of money and frustration.”
Tim Littell, Assistant Dean, Programming University College

“Inclusive Access is a fantastic way to help students save money on course materials. Not only do students spend less for textbooks, but as a professor, I can ensure that all of my students have affordable access to the newest editions, rather than buying varying, outdated editions of the book. Inclusive Access not only addresses textbook cost, but promotes student success at Wright State University.”
Meredith Rodgers, M.S. Senior Lecturer

“The textbook affordability initiative, or Inclusive Access, is a tremendous step in the realm of higher education. It is innovative, future-facing, and will be an asset to both our students, and the university as a whole.”
Holley SGA – VP 2019

“It is great to know that our university is leading the way in affordability initiatives.”
Austin Rains, Student Member of the Board of Trustees